

Talmage B Booth III, CPA
12 Beach Haven Parkway
Palm Coast, FL 32137

March 15, 2021

To Whom It May Concern:

It gives me great pleasure to write this letter of recommendation for Adriana Luna. I worked with Adriana on an assignment with the United States Department of Education. The assignment was to install financial software and equipment for a school district. We had the responsibility of creating operation procedures, training in the use of the software and installing the computer equipment needed operate they system. This was needed to bring the school district into compliance with the United States Department of Education.

Adriana has excellent communication skills. In addition, she was extremely well organized, dependable, and very computer literate. She can work independently and is able to follow through to ensure the assignment is completed to everyone satisfaction.

She would be a tremendous asset for your company and has my highest recommendation. If you have any further questions regarding Adriana background or qualifications, please do not hesitate to call me.

Sincerely,



Talmage B Booth III, CPA